



St. Rose of Lima Catholic School Home & School Association 2023-2024 Policy

About Home & School Association

The purpose of St. Rose of Lima Catholic School Home and School Association (SRS HSA) is to provide parents with the opportunity of acquainting themselves with all facets of Christian education; foster unity, cooperation and understanding between parents and teachers; promote a cooperative Christian spirit among parish, school and community; and provide financial assistance to the school. Any parent or guardian who has a student enrolled at St. Rose of Lima Catholic School is a member of the St. Rose HSA. St. Rose Faculty and Staff are also members of the HSA.

SRS HSA Officers

- There are four officers: President, Vice President, Secretary, and Treasurer.
- Each officer serves a two-year term.
- Terms are staggered, so that there are always two officers with one year of service experience.
- An officer earns all 7 points for each year of service.
- If you are interested in any of the positions, please contact one of the present officers to learn more about what is involved in holding one of these positions. **

2023-2024 SRS HSA Officers

President: Kaaren Magliolo • Vice President: Jaime Rainosek
Treasurer: Dana Hartensteiner • Secretary: Ariana Kutac

SRS HSA Meetings

- Scheduled every second Monday of the month September through May at 6:30 PM in the St. Rose Family Life Center Meeting Room
- Learn about upcoming events, past events, school happenings, etc.
- Agendas are distributed via email prior to scheduled meetings.

Home & School Association Subsidy

Fundraising is a vital function of our school. For the 2023-2024 school year, the cost of educating a student at St. Rose is projected at \$6,750+ per student. Since tuition accounts for less than half of this cost, the remaining balance must come from outside sources. SRS HSA is one of these sources. HSA events generate much needed revenue, require numerous workers to be successful, and are also a great way to get to know our St. Rose School family.

Home & School Association Agreement

Your family's decision to volunteer for SRS HSA events is encouraged, but elective. During registration, you will receive an agreement (See Attachment A) on which you will indicate your choice to earn 7 points under the SRS HSA agreement or pay the full tuition amount of \$6,750. Paying the full tuition amount will make you exempt from working for points.

Event Signup - Signupgenius.com

Signup for SRS HSA events is maintained in online format at www.signupgenius.com. Periodically, direct links to events will be emailed, but you may also search this website for SRS HSA events with the “Search by Email” link using the email address: srs.hsa@strosecardinals.org. The link to “Find a Sign Up” is located at the top right of the home page. It is recommended that you create your own login which will allow you edit or change any of your sign ups. SRS HSA Officers, School Personnel, and Staff cannot edit shifts that individuals sign up for.

Service Point System

The system is a thoughtfully organized method that facilitates equal participation of school families in the collaborative effort to raise money for our school.

- When paying subsidized tuition rather than cost based, your family is required to work a minimum of 7 shifts at HSA sponsored events, equivalent to \$1400 credit.
 - HSA credits begin accruing in June and must be complete by the end of April.
 - Each shift worked will earn the number of points/credit assigned to that shift in SignUpGenius
 - Working more than 7 shifts or \$1400 credit does not result in additional tuition credit. Your tuition expense remains.
- The **family maximum** at every event is **2 points/\$400 credit** unless serving as an Event Coordinator, Chairperson, Co-Chairperson, or the single slot specifically states a higher value.
- Credits above the family maximum can only be earned in the following circumstances:
 - Serving as Event Coordinator or Chairperson
 - Working the Annual Gala – The **family maximum** is **4 points/\$800 credit**, due to multiple preparation days
 - If there are unfilled slots 7 days before an event, the point maximum is lifted.
 - Working beyond the scheduled time or covering a shift in the event of an unforeseen circumstance occurring at the time of event – provided the following criteria have been met:
 - The chairperson of that booth/event must approve your time served
 - The extra shift must be short workers
 - The entire shift must be worked to get the extra point
- Earning Examples:
 - You and your spouse can each work at the Hamburger Stand for a shift and earn \$400 credit (your maximum for this event) or you can work a shift at the Hamburger Stand and your spouse can work a shift at the Ring Toss, and your family will earn \$400 credit (your family maximum).
 - If you are chairing a booth, you have already earned your credit maximum. If your spouse then chooses to work a shift at another booth, they will **not** receive a credit. The credit value of your chair position is your family maximum for that event. For example, if you chair the Ring Toss and your spouse works a shift at the Hamburger Stand, your family will receive \$600 credit (the value of the Ring Toss chair position).
- The person signed up to work an event must be an adult and can include a relative or friend. You cannot have your child/student work in your place.
- There may be service hour opportunities for students that signup for SRS HSA sponsored events. This information will be listed on the signups.
- If you sign up to work a shift and that booth is shut down before your shift starts, please visit other booths to see if you can provide assistance. If your assistance is not needed, you will still earn your credit, but must contact the chair of the booth you were originally signed up for.
- All cancellations or shift changes should be done three days prior to an event by contacting the chairperson and then making the appropriate change on signupgenius.com.

- You are not limited to 7 points or \$1400 credit! Throughout the year, there may be events that have slots available. Please consider volunteering your time for St. Rose. Remember the proceeds benefit your children!

Service Point System Tracking

- When you work an event, make sure and sign in on the Sign-In Sheet for that booth. If you cannot find it, please ask the chairperson. These sign in sheets are record of shifts worked. The booth chair turns in their respective sign-ins to the SRS HSA Vice President for final point credit.
- The SRS HSA Vice President is responsible for keeping track of credits earned.
 - Credit statements are issued on a quarterly basis.
 - Statements are also available by request to the SRS HSA Vice President
- Credit earnings for each family must be complete by April 30, 2024. At this time, you will receive a final statement which may include the following:
 - \$200 per unearned credit (7 required points – total earned points = unearned points)
 - \$200 penalty fee for not working a mandatory event
 - \$100 penalty fee (in addition to the \$200 fee for not working at a mandatory event) for not showing up for any shift/s you or your family signed up to work at a mandatory event.
- Special considerations will be considered for families that have registered in August or later. It may be difficult to meet the credit obligations in this circumstance. We do ask that these families make every effort possible to work any remaining SRS HSA sponsored events per the guidelines in this document.

Scheduled SRS HSA Sponsored Events 2023-2024

Ammannsville Picnic	June 18, 2023
St. John Picnic	July 4, 2023
High Hill Picnic	September 3, 2023
Drive Thru Gumbo Dinner	October 20, 2023
Veterans Day Dinner	November 5, 2023
Christmas Evergreen Catalog Sales	October 2023
Christmas Around the World	December 9, 2023
CATW Raffle Sales	November-December 2023
Spring Gala	Spring 2024 – Date TBD

- Annual Gala
 - Each class completes a project for the auction. Class projects will be determined in collaboration with the Gala Chairpersons.
- Christmas Around the World - **MANDATORY EVENT**
 - All families are **REQUIRED** to work at least one shift at this event.
 - A \$200 penalty will be charged to each family that fails to work this event.
 - A \$100 penalty will be charged for not showing up to work the shift you are signed up for.
 - **CAKE WALK**: you are required to bring 3 cakes to CATW if your last name begins with **A-L in ODD YEARS/M-Z in EVEN YEARS**. Deliver these cakes to Cake Walk the Saturday of CATW. **IF YOU DO NOT BRING 3 CAKES, YOU WILL BE BILLED \$45.00**. Make sure when you drop off your cakes, that you sign the list to receive proper credit. Name assignments will alternate each year.
 - **MERRY ELF GIFT WHEEL**: you are required to bring 3 toys for the Merry Elf Gift Wheel (toy walk) if your last name begins **with A-L in EVEN YEARS/M-Z in ODD YEARS**. These 3 items should be something that your child would like to win or that you as an adult would like to win. Deliver these items to the Merry Elf Gift Wheel the Saturday of CATW. **IF YOU DO NOT BRING 3 ITEMS, YOU WILL BE BILLED \$45.00**. Make sure that when you drop off your items, that you sign the list to receive proper credit.

- All families are encouraged to contribute to the Czech Bakery. Parents of 7th and 8th Graders are responsible to bring their cakes or items based on last name **plus** you are required to bring items for the Czech Bakery. The Czech Bakery Chair will circulate a recommended price sheet for you to refer to when pricing.
- These booths are 100% profit for our school. It is very important for everyone to participate where assigned.

Other SRS HSA Sponsored Events

- Raffle Ticket Sales
 - Sell tickets for a minimum three-hour shift earn credit (this is not for selling your family's ticket minimum)
 - Contact the Raffle Chair for approval of a date and location
 - Raffle Sales shifts are available at various SRS HSA sponsored events listed on SignUpGenius.
- "Bake It" for a point
 - Guidelines for earning "Bake It" points are outlined in SignUpGenius.
 - HSA officers and event chairs may also be contacted for information regarding "Bake It" points.
- \$10,000 Event
 - The event must first be approved by a vote at an SRS HSA meeting.
 - Plan an event that profits \$10,000 or more in funds deposited with the Home & School Association.
 - Receive up to 8 points (to be divided among the people that planned, coordinated, and chaired the event).
 - Examples include auctions (silent, live, online), dances, meals, etc. Be creative!

Other St. Rose Events

Throughout the school year, there will be numerous volunteer opportunities such as a room parent, chaperoning, coaching, etc. Although we appreciate and value your time and continued dedication to our school, you will not receive SRS HSA points for this volunteer work, but it contributes to the success of the school programs and provides learning opportunity for the students.

**RETURN THIS PAGE TO THE HSA TABLE IN THE GYM
AT ORIENTATION, OR TO THE SCHOOL OFFICE**

SEE EMAIL FOR FULL HSA POLICY.



**St. Rose of Lima Catholic School
Home and School Association Agreement
2023-2024**

The St. Rose School Home and School Association (SRS HSA) serves as a foundation for our school community as well as a source of financial support to our school. Fundraising and volunteering is vital to our success. The current cost of educating a student at St. Rose is \$6,750, the full tuition amount. Your membership in SRS HSA, to receive the subsidized tuition rate, is elective. To receive this reduced tuition rate, you agree to earn \$1400 credits (or 7 points) by working SRS HSA sponsored events and adhere to the policies set forth in the SRS HSA policy. Earning more than \$1400 credits does not result in additional tuition discounts. Events are maintained in an online signup format provided by SignUpGenius.com.

Each family is encouraged to participate in SRS HSA by working the required 7 points; however, you may elect to pay the full tuition amount to exempt your family from volunteering. Please review both options and indicate your family's choice by signing.

Option – HSA

- Pay the HSA tuition rate*:
ECC Parish \$4400 (\$450/month)
Non-Parish \$4750 (\$475/month)
K-8 Parish \$3400 (\$340/month)
Non-Parish \$4100 (\$410/month)
*(*rates are based on one student enrollment)*
- Earn 7 points volunteering for HSA sponsored events for 2024-2023 academic year
- Point earnings must be complete by April 30, 2024; cash equivalent of unearned points is due as tuition owed to SRS.
- **One Point = \$200 CREDIT**
- Zero points earned will result in tuition being pro-rated to full tuition rate

Option – Full Tuition

- Pay the full tuition rate:
\$6750 (\$675/month)
- Exempt from earning points at HSA sponsored events for 2023-2024 academic year

Our family chooses the **Full Tuition** option:

Signature

Printed name

Date

Our family chooses the **HSA** option:

Signature

Printed name

Date

**This completed form is due to the school office as part of your registration packet. No receipt of form will indicate the Full Tuition option for your family.*

***Families are expected to be in good standing with SRS HSA prior to the upcoming school year. This includes meeting all obligations outlined in the SRS HSA Policy.*